

AGENDA
RICHLAND TOWNSHIP BOARD OF SUPERVISORS
Reorganization Meeting/Regular Meeting
January 4, 2021

The Richland Township Board of Supervisors met for Reorganization and their Regular Meeting on Monday, January 4, 2020 at the Richland Township Municipal Building, 322 Schoolhouse Road, Johnstown PA 15904 at 6:00 p.m.

PRESENT

Bob Heffelfinger

Gary L. Costlow, Solicitor

Keith W. Saylor

Kimberly D. Stayrook, Secretary

Brian H. Lehman

Gary Paul

Jeffrey D. Wingard

All COVID 19 restrictions for social distancing and masks were followed. The state mandated 25 people or less was observed, with residents having the availability to join the meeting virtually.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Heffelfinger called the meeting to order with the Pledge of Allegiance to the Flag.

APPROVE AGENDA - Any Changes To Written Agenda – Chairman Heffelfinger added Authorization to Attend 2021 PSATS Convention to the Regular Meeting and Under old Business he added a Resolution for Part Time Patrolmen Hourly Wages Increase.

PUBLIC COMMENT PERIOD ON AGENDA ITEMS

The Public has the right and the opportunity to comment on any agenda item that requires official action

ANNUAL RE-ORGANIZATION

APPOINTMENTS:

ELECTED OFFICIALS

- It was moved by Mr. Wingard to confirm the positions of the the Elected Officials and to approve the appointments, seconded by Mr. Lehman. All in favor.

- Chairman – Robert Heffelfinger
- Vice Chairman – Gary A. Paul
- Secretary - Keith W. Saylor
- Assistant Secretary - Brian H. Lehman

- It was moved by Mr. Saylor, seconded by Mr. Wingard to appoint Bob Heffelfinger as Voting Delegate to State Convention April 18-21,2021.

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- It was moved by Mr. Wingard to appoint the Board of Supervisors as Road Masters, seconded by Mr. Lehman. All in favor.

TREASURER

- It was moved by Mr. Wingard to appoint Frederick J. Kline as Richland Township Treasurer, with a Surety Bond of \$600,000 seconded by Mr. Lehman. All in favor.

APPOINTED OFFICIALS

- It was moved by Mr. Lehman to appoint the following Officials to the respective Boards listed below, seconded by Mr. Saylor. All in favor.

Cambria-Somerset C.O.G. – Gary Paul/Jeffrey Wingard

Highland Community Library - Bob Heffelfinger

Highland Regional Park Board of Directors – Keith Saylor, Gary Paul, Richard Maher

Cambria County Association of Township Officials – Bob Heffelfinger

- It was moved by Mr. Lehman to appoint the following individuals to the following Boards, seconded by Mr. Paul. All in favor.

3 - Planning Commission (4 yr Term) - W. Ray McCombie, Julian Beglin, and William Lonsinger

1 - Zoning Hearing Board (5 yr Term) – Patrick Wess

Zoning Hearing Board Alternate(1 yr) – Vacant

1 - East Hills Recreation Commission (3 yr Term) – Carol Macey

Highland Sewer & Water Authority (5 year term)

- Mr. Wingard motioned to appoint Rian C. Barker to serve on the Highland Sewer & Water Authority Board for a 5-year term, seconded by Mr. Saylor. All in favor.

- Mr. Wingard moved to appoint William Lehmann to serve a 2 year term (Unexpired term of Roy Gindlesperger) on the Highland Sewer & Water Authority, seconded by Mr. Saylor. All in favor.

Vacancy Board Chairman - Yearly

- Mr. Saylor moved to appoint Gary L. Straw as Vacancy Board Chairman, seconded by Mr. Lehman. All in favor.

APPOINTED STAFF

Police Chief – Michael Burgan

- Mr. Wingard moved to retain Michael A. Burgan as Police Chief, seconded by Mr. Lehman. All in favor.

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Solicitor – Gary Costlow

- Mr. Saylor moved to appoint Gary L Costlow, Solicitor, seconded by Mr. Wingard. All in favor.

ADOPTION OF RESOLUTIONS

- 1 - Designation of Depository of Township Funds – First Commonwealth Bank**
- 2 - 2021 Emergency Conditions**
- 3 - 2021 Fire Company – Richland Vol Fire Department**
- 4 - 2021 Tax Resolutions**
- 5 - 2021 Equipment Rental Rates**
- 6 - 2021 Special Police Services/Contract Work**
- 7 - Pension Plans Chief Administrative Officer – Robert Heffelfinger, Chairman**
- 8 - Police Pension Employee Contributions – 5%**
- 9 - Defined Benefit Plan Employee Contributions – 3%**
- 10 - Salaried Employees - Fixed Wage Rate**
- 11 - Roadmaster(s)**
- 12 - Emergency Snow Removal**

- Mr. Wingard moved to adopt the Resolutions #1 through 12 as read, seconded by Mr. Lehman. All in favor.

Establishment of 2021 Meeting Dates

- Mr. Wingard moved to approve 2021 meetings to be held every other Monday at 6:00 p.m, seconded by Mr. Lehman. All in favor.

Establishment of Mileage Reimbursement by .56 (as est. by Federal Government)

- Mr. Wingard moved to establish the 2021 mileage reimbursement at .56 per mile (IRS), seconded by Mr. Lehman. All in favor.

AT THIS TIME, THE BOARD CONVENED THE REGULAR MEETING FOR REGULAR BUSINESS

- It was moved by Mr. Paul to approve the December 21, 2020 minutes as distributed, seconded by Mr. Lehman. All in favor.

APPROVE AGENDA - ANY CHANGES TO WRITTEN AGENDA - None

PUBLIC COMMENT PERIOD ON AGENDA ITEMS - The Public has the right and the opportunity to comment on any agenda item at this time

None

CORRESPONDENCE - None

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OLD BUSINESS

Resolution – 2021-13 Part Time Patrolmen Hourly Rate Increase

Mr. Heffelfinger reviewed the Resolution presented, increasing the Part Time Patrolmens Hourly rate to \$17.00 per hour.

- Mr. Lehman made a motion to adopt Resolution #2021-13, increasing the part time patrolmen’s hourly rate to \$17.00 per hour, in accordance with the written document, seconded by Mr. Wingard. All in favor.

NEW BUSINESS

Payment of the Bills

- It was moved by Mr. Saylor to approve the general fund bills totaling \$140,4447.67 seconded by Mr. Wingard. All in favor.

PSATS 2021 Convention – April 18-21,2021 (Hershey PA)

- Mr. Wingard moved to authorize the Board and any staff member wishing to attend the 2021 PSATS Convention to do so, seconded by Mr. Saylor. All in favor.

Public Comment

Mrs. Hillegas mentioned that the City has an ordinance on towing. Also, she asked how much time the property owner across the street must maintain their property. She stated she had a gas leak, and the concern was corroded lines that she feels comes from stormwater. Mr. Hillegas stated that water bubbles up in the middle of the street.

Mrs. Strushensky asked about vacancies on the Boards that had appointments. It was noted that there is a vacant position on the Zoning Hearing Board for an Alternate. She was directed to contact Kim Stayrook for an application for the position.

Mr. Lehman thanked the Board for the HS&WA Appointment.

There being no further business, the meeting adjourned at 6:28 p.m.

Respectfully submitted,

Kimberly D. Stayrook Secretary
Richland Township