

AGENDA
RICHLAND TOWNSHIP BOARD OF SUPERVISORS
March 29, 2021

The Richland Township Board of Supervisors met for their regular meeting on Monday, March 15, 2021 at 6:00 p.m. The meeting was held at the Richland Township municipal building, 322 Schoolhouse Road, Johnstown PA 15904.

All COVID 19 restrictions for social distancing and masks were followed.

PRESENT

Robert Heffelfinger , Chairman	Gary L Costlow, Solicitor
Keith W Saylor	Kimberly Stayrook, Secretary
Gary Paul	
Brian H Lehman	
Jeffrey D Wingard	

CALL TO ORDER/PLEDGE OF ALLEGIANCE TO THE FLAG

Chairman Heffelfinger called the meeting to order at 6:00 p.m. with the Pledge of Allegiance to the Flag.

APPROVE AGENDA - ANY CHANGES TO WRITTEN AGENDA

PUBLIC COMMENT PERIOD ON AGENDA ITEMS - The Public has the right and the opportunity to comment on any agenda item.

CORRESPONDENCE

Letter from PA Liquor Control Board – TA Operating LLC to JDK Lube LLC (Quake Steak & Lube)

A letter was read from the PA Liquor Control Board, informing the Board that an application has been filed for a transfer from TA Operating LLC to JDK Lube LLC for the Quaker Steak and Lube in the University Park Plaza. It is a transfer from the seller to the buyer, person to person.

Letter from Kotzan CPA & Associates, Inc. – 2020 Audit Completion

Mr. Heffelfinger read correspondence from Kotzan CPA & Associates, indicating the 2020 audit for the township is complete. There are no audit findings and all reports have been filed.

OLD BUSINESS

Executive Director Acceptance of Language

Mr. Lehman explained the position of Executive Director and the official language for the position.

- Mr. Lehman moved to accept the Executive Director Language, seconded by Mr. Wingard. All in favor.

Executive Director Hiring/Conditional Offer of Employment – Bryan Beppler

- Mr. Saylor made a motion to hire Bryan Beppler as Executive Director effective April 19, 2021 contingent upon the committee conveying the terms of the offer and Mr. Beppler accepting same, and the Board offering a conditional offer of employment on or before April 19, 2021 with a signed agreement that provides the terms of office, seconded by Mr. Wingard. All in favor.

Zoning Hearing Board Solicitor/Eric Hochfeld – Appointment

- Mr. Lehman moved to appoint Attorney Eric Hochfeld as the Solicitor of the Zoning Hearing Board, seconded by Mr. Wingard. All in favor.

MINUTES – Board of Supervisors

3/29/2021

Page 2 of 3

NEW BUSINESS

Payment of the Bills

- Mr. Saylor made a motion to approve the general fund bills totaling \$188,879.23, seconded by Mr. Wingard. All in favor. It was noted that there were no Out of Meeting Checks, and No Other Funds Check presented.

Spring Clean Up – Bid Opening

Mr. Heffelfinger announced that there was no bid received for Spring Clean Up. Mr. Barker stated that the next step would be to rebid the project. A brief discussion was held on alternatives if no bids are received for the second bidding.

- Mr. Saylor made a motion to Rebid Spring Clean Up, seconded by Mr. Lehman. All in favor.

2021 County Aid – Authorization

The Application for 2021 County Aid has been drafted. The application states that the money will be used for paving various roads throughout the township.

- It was moved by Mr. Wingard to approve signing and submitting the County Aid Application, seconded by Mr. Paul. All in favor.

Bickford Three Lot – Subdivision/ Adjoining Land Merger – Curtis Drive

The Richland Township Planning Commission reviewed the proposed Bickford Three Lot Subdivision/Adjoining Land Merger at their March 9th meeting. The plan indicates two existing lots and one undeveloped lot. The undeveloped lot will be divided, and each piece will be merged with the two existing parcels. All lots are zoned R2. Upon completion of their review, the Planning Commission recommends approval of the Bickford Two Lot subdivision/adjoining land mergers.

The proposed plan calls for the subdivision of a 25,761 square foot lot (Lot 73) into a 0.3615-acre lot (Lot 73A) and 0.2298-acre lot (Lot 73B). Lot 73B will be merged with existing Lot 72, consisting of 0.6658 acres. Lot 73A will be merged with existing Lot 36 resulting in 0.8810 acres. The lots are zoned R-2 and are located along Curtis Drive.

- Mr. Saylor moved to approve the Bickford Three Lot Subdivision/Adjoining Land Merger on Curtis Drive, seconded by Mr. Wingard. All in favor.

Public Comment

Mr. Barker discussed Spring Clean Up and the rebidding process. He stated that he will change the specs to allow more time for the clean up to occur and to permit the bidder to choose the dates for the cleanup. We have been told by the companies that they do not have enough manpower to do our cleanup. Also, he informed the Board that the grant for the Nees Avenue project is \$400,000 with a 15% match. The bid award came in lower than expected (barring an unforeseen circumstances) so he is working with the engineer to see if the scope of the project can be expanded. He does not want to see money returned, sometimes the state looks unfavorably upon it. The Board was ok with expanding the scope of the project if permissible under the grant guidelines.

MINUTES – Board of Supervisors

3/29/2021

Page 3 of 3

Jim Lehman, Euclid Avenue asked what he had to do to get a new streetlight installed on his street. There are only 3 lights, and it is pitch black. Mr. Barker told him that lights are spaced accordingly. If Mr. Lehman writes a letter to the Board, provides a pole number for the light, the Board will authorize him to investigate it to see if it is feasible.

There being no further business, the meeting adjourned at 6:30 p.m.

Respectfully submitted,

Kimberly D. Stayrook, Executive Secretary
Richland Township