

Fee: \$100.00

RICHLAND TOWNSHIP
322 SCHOOLHOUSE ROAD, SUITE 110
JOHNSTOWN, PA 15904
PHONE: 814 266-2922 FAX: 814 266-2024

OCCUPANCY PERMIT APPLICATION

OCCUPANCY PERMIT # _____ APPLICATION DATE: _____

Business Name: _____

Business Address: _____

Business Phone #: _____ Business Fax #: _____

Manager Name: _____

Number of Employees: _____ Business Space (Square Feet): _____

OWNERSHIP

INDICATE ONE: _____ Sole Owner _____ Partnership _____ Corporation _____ LLC _____ Other*
*Explain: _____

Name: _____ Phone #: _____

Address: _____ City _____ State _____ Zip _____

PERSON RESPONSIBLE FOR LOCAL TAXES

Name: _____ Phone #: _____

Address: _____ City _____ State _____ Zip _____

PROPOSED USE

Description of Proposed Use: _____

CHECK ALL THAT APPLY:

____ WHOLESALE _____ RETAIL _____ SERVICE _____ HOME OFFICE _____ HOME BUSINESS

Number of coin amusement machines on the premises : _____

Type (music, games, rides, etc.): _____

RECYCLING / INFORMATION

The Recycling Ordinance of Richland Township **requires all businesses to recycle**. Each business is responsible for contacting an approved hauler, maintaining records, and submitting a report of items recycled every year.

Recycling Contractor: _____

The premises are required to be inspected for compliance with the regulations of Richland Township. Please call the Zoning and Codes Department at 814-266-2922 to schedule an inspection of the premises after submitting this application to the Township Office.

Application shall be accompanied by cash, check or money order made payable to Richland Township in the amount of \$100.00.

Applicant's Signature: _____ Date: _____

Applicant's Name: _____

Address: _____ City _____ State _____ Zip _____

This Box Is For Office Use Only:

Use and Occupancy Classification: _____ Type of Construction: _____

Occupant Load: _____ Automatic Sprinkler System: _____

Zoning District: _____

_____ APPROVED _____ DENIED*

*Reason: _____

Approved By: _____ Date: _____

Submission Date: _____

Amount Paid: _____

Check No. _____

Receipt No. _____

Received By: _____

Special stipulations and conditions (if any) relating to the permit: _____
