

# ANNUAL RECYCLING REPORT

RICHLAND TOWNSHIP

COMMERCIAL/MUNICIPAL/INSTITUTIONAL

Year - \_\_\_\_\_

Reporting of this data is **MANDATORY** through *Richland Township Code, Chapter 207, Solid Waste, Article II, Recycling*. *Richland Township Code* requires all **Commercial, Municipal and institutional establishments in Richland** as mandated to implement a recycling program as of September 1990.

NAME OF BUSINESS ESTABLISHMENT \_\_\_\_\_ STORE # \_\_\_\_\_

ADDRESS (Street, City, Zip Code) \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_ TELEPHONE # \_\_\_\_\_

Please note how your establishment handles recycling:

Private Contractor collects processes & markets materials

If so, Name \_\_\_\_\_

ADDRESS \_\_\_\_\_ TELEPHONE # \_\_\_\_\_

**HAVE YOUR PRIVATE CONTRACTOR COMPLETE THE  
REMAINDER OF THIS FORM. YOUR CONTRACTOR MUST SIGN  
THIS FORM. (or submit the necessary information on the contractor's own  
letterhead)**

**If your business establishment has an internal program, this form must be  
signed by the individual responsible for your program.**

MATERIALS RECYCLED: (lbs. or tons)

Please list the amount of Post-Consumer recyclable materials generated from your  
business for the calendar year \_\_\_\_.

|                         |              |                        |              |
|-------------------------|--------------|------------------------|--------------|
| High grade Office Paper | _____ lbs./T | Newsprint              | _____ lbs./T |
| Corrugated Paper        | _____ lbs./T | Bimetal / Steel Cans   | _____ lbs./T |
| Aluminum Cans           | _____ lbs./T | Plastics               | _____ lbs./T |
| Clear Glass             | _____ lbs./T | Other (please specify) | _____ lbs./T |
| Brown Glass             | _____ lbs./T |                        |              |

I CERTIFY THAT THESE TOTALS DO NOT INCLUDE ANY RESIDUE. \_\_\_\_\_  
INITIAL

Residues are scrap materials.

THE COMMERCIAL/INSTITUTIONAL ESTABLISHMENT COMPLETING THIS FORM CERTIFIES THE USE OF THE ABOVE WEIGHT FIGURES AND ITS ACCURACY FOR PENNSYLVANIA RECYCLING PERFORMANCE GRANT PURPOSES. THE COMMERCIAL/INSTITUTIONAL ESTABLISHMENT GIVES ITS ASSURANCE THAT THE RECYCLABLES REPORTED WERE SEPARATED AT ITS ESTABLISHMENT. THAT IS, THE RECYCLABLES WERE SOURCE SEPARATED.

**COLLECTORS/HAULERS NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**Telephone #:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**NAME OF RICHLAND TOWNSHIP BUSINESS THE COLLECTOR/HAULER IS CONTRACTED FOR:**

\_\_\_\_\_

**DATE:** \_\_\_\_\_

Return to: RICHLAND TOWNSHIP SUPERVISORS  
Kim Stayrook, Adm. Asst.  
322 Schoolhouse Road, Suite 110  
Johnstown, PA 15904

Should you require any additional information, please phone Kim Stayrook at (814) 266-2922 x 225.

**PLEASE RETURN THIS FORM AS SOON AS POSSIBLE**

THANK YOU.