**Richland Township and Volunteer Fire Department**

**Safety Committee Meeting Agenda**

**Date:** September 7, 2022

**Roll Call**

**Approval of Prior Month’s Meeting Minutes**

**Old Business**

* Hazard Identification and Corrective Action Process
* Customization of checklists by Department
  + Public Works (review following next inspection)
  + Fire Department (status of review of sample checklists)
* Status of corrective actions from prior inspections
  + Fire Station Inspection June 6, 2022
    - Update on lighting in the bays
  + Municipal Garages Inspection June 6, 2022
    - Further review of entering bucket on bucket truck w/o door or purchasing newer bucket truck with bucket door
  + Police Department Inspection June 6, 2022
    - Update on suggestion to have a shower
  + Any new inspections completed

**New Incidents or Near Miss Reports**

* None

**New Business**

* Any new business from committee

**Safety Concerns or Suggestions**

* Update on water buildup areas on sidewalks and repaved parking lot
* Update on flooring in Police Department and upstairs public meeting room

**Next Meeting**

* October 12, 2022 at 11:00AM

**Adjourn**