

MINUTES
SAFETY COMMITTEE MEETING
Richland Township and Richland Volunteer Fire Department
September 13, 2023

Richland Township representatives and the Volunteer Fire Department representatives met at the Richland Township Administrative Offices on September 13, 2023, 2023 at 11:00 a.m., for their monthly Safety Committee meeting.

PRESENT

*Bryan J. Beppler, Executive Director
Kevin Gaudlip, Police Department Representative
Scott Conahan, Police Department Representative
Todd R. Shaffer, Road Department Representative
Wesley Meyers, Richland Fire Department
William Lehmann, Richland Fire Department*

ABSENT

*Kimberly D. Stayrook, Administrative Assistant
Russell Felton, Road Department Representative*

APPROVAL OF PRIOR MONTH'S MEETING MINUTES – August 9, 2023

- Mr. Shaffer moved to approve the minutes of August 9, 2023, as distributed, seconded by Mr. Lehmann. All in favor.

OLD BUSINESS

3rd Quarter Site Safety Inspections

Mr. Beppler gave updates on the site safety inspections. Safety inspections were conducted on September 7, 2023 for Administration, September 8, 2023 for the Police Department, and September 10, 2023 for the Fire Department (Scalp Avenue, apparatus bays). There were no safety concerns / issues reported during these three (3) inspections.

The Public Works Department has yet to complete their 3rd quarter site safety inspection.

NEW INCIDENTS OR NEAR MISS REPORTS

There were no new safety incidents or near miss reports.

NEW BUSINESS

The Safety Committee Membership List was updated by Mr. Beppler and given to all members. Mr. Beppler asked the representatives of each department to post in their respective departments. In addition, Mr. Beppler advised that the Safety Committee Membership List was updated on Richland Township's website on September 8, 2023.

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There was no additional new business from the Committee.

SAFETY CONCERNS OR SUGGESTIONS

There were no new safety concerns or suggestions presented.

The next meeting is October 11, 2023 at 11:00 a.m. at the municipal building.

There being no further business, Mr. Shaffer motioned to adjourn the meeting, seconded by Mr. Gaudlip. All in favor. The meeting adjourned at 11:17 a.m.

Respectfully submitted,

Bryan J. Beppler

Executive Director