



**RICHLAND TOWNSHIP**  
**322 SCHOOLHOUSE ROAD, SUITE 110**  
**JOHNSTOWN PA 15904**  
**P. (814) 266-2922 F. (814) 266-2024**

**LICENSE #24-** \_\_\_\_\_

**# OF DECALS:** \_\_\_\_\_

### CONTRACTOR LICENSE APPLICATION

1. **CONTRACTOR:** \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
PHONE \_\_\_\_\_ FAX \_\_\_\_\_  
EMAIL \_\_\_\_\_
2. **LICENSE CLASSIFICATION:** ☐ GENERAL ☐ PLUMBING ☐ ELECTRICAL  
☐ EXCAVATION ☐ MASONRY ☐ MECHANICAL ☐ OTHER \_\_\_\_\_
3. **OWNERSHIP\*:**  
\*IF A PARTNERSHIP, NAME ALL MEMBERS OF THE PARTNERSHIP  
\*IF A CORPORATION, NAME THE PRESIDENT, VICE-PRESIDENT, SECRETARY AND TREASURER.  
  
NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
  
RESIDENCE ADDRESS \_\_\_\_\_  
  
NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
  
RESIDENCE ADDRESS \_\_\_\_\_  
  
NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
  
RESIDENCE ADDRESS \_\_\_\_\_
4. **PA CONTRACTOR LICENSE NUMBER:** \_\_\_\_\_
5. **NUMBER OF EMPLOYEES:** FULL TIME: \_\_\_\_\_ PART TIME: \_\_\_\_\_
6. **LIABILITY INSURANCE COMPANY NAME:** \_\_\_\_\_
7. **LIABILITY INSURANCE POLICY NO.\*\*:** \_\_\_\_\_
8. **WORKERS COMPENSATION INSURER NAME:** \_\_\_\_\_
9. **WORKERS COMPENSATION POLICY NO.\*\*:** \_\_\_\_\_

**\*\*Certificates of Insurance must be provided for the above Liability and Worker Compensation Policies. The "Certificate Holder" must be: Richland Township, 322 Schoolhouse Road, Suite 110, Johnstown, Pa 15904.**

**Please note: If you do not have employees, and do not carry Workers Compensation Insurance, a notarized affidavit stating that you have no employees must accompany your application.**

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**10. RICHLAND TOWNSHIP HAS ADOPTED THE FOLLOWING ORDINANCES AND CODES.**

BOOKS ARE AVAILABLE AT THE TOWNSHIP OFFICE FOR YOUR REVIEW OR MAY BE PURCHASED AT CURRENT PRICES.

- 2018 ICC INTERNATIONAL MECHANICAL CODE
- 2018 ICC INTERNATIONAL BUILDING CODE
- 2018 ICC INTERNATIONAL FIRE CODE
- 2018 ICC INTERNATIONAL RESIDENTIAL CODE
- 2018 ICC INTERNATIONAL PLUMBING CODE
- 2017 NATIONAL ELECTRICAL CODE
- 2018 ICC INTERNATIONAL ENERGY CONSERVATION CODE
  
- RICHLAND TOWNSHIP ZONING REGULATIONS
- RICHLAND TOWNSHIP SUBDIVISION AND LAND DEVELOPMENT ORDINANCE
- FLOOD PLAIN MANAGEMENT ORDINANCES
- RICHLAND TOWNSHIP SOIL EROSION, SEDIMENTATION AND GRADING CONTROL ORDINANCE

**PLEASE NOTE:**

- THIS APPLICATION MUST BE ACCOMPANIED BY A REGISTRATION FEE OF **\$100.00**.
- SERVICES PROVIDED ARE APPLICABLE TO BUSINESS PRIVILEGE TAX OF .001%. CONTACT BERKHEIMER TAX AGENCY AT 610-588-5765 FOR INFORMATION.
- TWO (2) DECALS WILL BE ISSUED PER LICENSE & ARE REQUIRED TO BE PLACED ON ALL CONTRACTOR VEHICLES ON SITE. ADDITIONAL DECALS ARE **\$1.00** EACH.
- CHECKS ARE TO BE MADE PAYABLE TO RICHLAND TOWNSHIP.

**11. APPLICANT SIGNATURE:** \_\_\_\_\_

**APPLICANT NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**THIS BOX FOR OFFICE USE ONLY:**

**TOTAL PAID:** \_\_\_\_\_ **NUMBER OF DECALS ISSUED:** \_\_\_\_\_

**METHOD:**

[ ] CASH [ ] CHECK # \_\_\_\_\_ [ ] MONEY ORDER # \_\_\_\_\_

**RECEIPT #** \_\_\_\_\_

**TOWNSHIP APPROVAL:**

\_\_\_\_\_  
RICHLAND ZONING & CODES OFFICE SIGNATURE

**DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_