

**MINUTES**  
**SAFETY COMMITTEE MEETING**  
**Richland Township and Richland Volunteer Fire Department**  
**January 10, 2024**

*Richland Township representatives and the Volunteer Fire Department representatives met at the Richland Township Administrative Offices on January 10, 2024 at 11:00 a.m., for their monthly Safety Committee meeting.*

**PRESENT**

*Bryan J. Beppler, Executive Director  
Kimberly D. Stayrook, Administrative Assistant  
Scott Conahan, Police Department  
William Lehmann, Richland Fire Department  
Kevin Gaudlip, Police Department - via telephone  
Wesley Meyers, Richland Fire Department – via telephone*

**ABSENT**

*Russell Felton, Public Works Department  
Todd R. Shaffer, Public Works Department (via phone conference)*

**APPROVAL OF PRIOR MONTH'S MEETING MINUTES – December 13, 2023**

*- Mr. Meyers moved to approve the minutes of December 13, 2023, as distributed, seconded by Mr. Lehmann. All in favor.*

**OLD BUSINESS**

***Fire Department – Scalp Avenue Safety Inspection***

*Mr. Beppler stated that he received the fire department report on January 4, 2024 and there were no issues noted.*

**NEW INCIDENTS OR NEAR MISS REPORTS**

***Richland Public Works Department – 1/6/2024***

*Mr. Beppler gave a report on a new incident with the Public Works Department. An employee was plowing snow on January 6, 2024 (2:58 pm) during a snowstorm and as he was pulling onto Scalp Avenue from Constable Avenue, a motor vehicle on Scalp Avenue hit his plow. The incident was reported to the police department immediately and the accident is being investigated by the insurance company. All that were involved, there were no serious injuries or medical conditions. There was minimal damage to the township plow.*

*Mr. Beppler provided a “handout” to those present regarding Winter Driving and reviewed the cautions that are to be taken while driving.*

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**NEW BUSINESS**

*Mr. Beppler stated that there will be a CPR Recertification Class on January 18, 2024 (2:00 pm – 6:00 pm) at East Hills Ambulance. In addition, Detective Gaudlip noted that he does the Police CPR Recertifications every year through the Heart Association and CPR training as well. Mr. Gaudlip does the CPR recertification and training at the same time.*

***Richland Fire Department***

*It was noted that there will be a class (OSHA) held at the Richland Fire Department in the next couple of months regarding reducing bloodborne pathogen risks.*

***Other Issues***

*Mr. Beppler stated that an email was received on January 9, 2024 from First Energy advising that their company is prepared to respond to power outages caused by incoming winter weather.*

**SAFETY CONCERNS OR SUGGESTIONS**

*There were no new safety concerns or suggestions presented.*

**NEXT MONTHLY MEETING**

*The next meeting will be held on Wednesday, February 7, 2024 at 11:00 a.m.*

**ADJOURN**

*There being no further business, Mr. Lehmann moved to adjourn the meeting, seconded by Sgt. Conahan. All in favor. The meeting adjourned at 11:20 a.m.*

*Respectfully submitted,*  
*Kimberly D. Stayrook*  
*Administrative Assistant*