

MINUTES
RICHLAND TOWNSHIP BOARD OF SUPERVISORS
February 12, 2024

The Richland Township Board of Supervisors met in regular session on Monday, February 12, 2024 at the Richland Township Municipal Building, 322 Schoolhouse Road, Johnstown, PA 15904 at 6:00 p.m.

PRESENT

<i>Bob Heffelfinger, Chair</i>	<i>Bryan J. Beppler, Executive Director</i>
<i>Gary A. Paul</i>	<i>Christopher Gvozdoch, Esquire</i>
<i>Keith W. Saylor</i>	<i>Kimberly D. Stayrook, Administrative Assistant</i>
<i>Jeffrey D. Wingard</i>	
<i>Brian H. Lehman</i>	

PLEDGE OF ALLEGIANCE

Chair Heffelfinger called the meeting to order at 6:00 p.m. with the Pledge of Allegiance to the Flag.

MINUTES – January 29 2024

- Mr. Wingard moved to approve the minutes of the January 15, 2024 meeting as distributed, seconded by Mr. Paul. All in favor. Motion carried.

APPROVE AGENDA - ANY CHANGES TO WRITTEN AGENDA – There were no changes.

PUBLIC COMMENT PERIOD ON AGENDA ITEMS - *The Public has the right and the opportunity to comment on any agenda item. There were no comments.*

CORRESPONDENCE

Letter from Breezeline – Proposed Rate Increase, effective March 1, 2024

A letter was received from Breezeline (cable) indicating they have a proposed rate increase effective March 1, 2024 for all residential customers. Their letter noted some upgrades and additional services being made available.

Letter from PA Department of Military And Veterans Affairs – Real Estate Exemption Approval For Gerald S. Coco

A letter was received from the PA Department of Military and Veterans Affairs, stating they have approved a Real Estate Property Tax Exemption request for Gerald S. Coco, 104 Mayluth Road. The requests are reviewed at least once every five years for continued financial need.

- It was moved by Mr. Wingard to approve the Real Estate Exemption request of Gerald S. Coco, 104 Mayluth Road, seconded by Mr. Saylor. All in favor.

OLD BUSINESS

None

NEW BUSINESS

Payment of the Bills

- Mr. Saylor moved to approve the general fund bills totaling \$290,975.26 and payroll in the amount of \$88,699.28, seconded by Mr. Lehman. All in favor.

Mr. Saylor reviewed some of the higher checks that were issued.

Authorization to Attend TEMA Meeting – Christopher Guizio, Assistant EMA Director (4/14/24)

The seminar will be held on Sunday, April 14th in Hershey, PA during the PSATS Annual convention. The cost is \$125.00 for members to attend.

- Mr. Saylor moved to authorize Christopher Guizio to attend the TEMA Meeting being held at the PSATS convention on April 14, 2024 in Hershey, PA, seconded by Mr. Wingard.

Memo from Chief Michael Burgan Regarding Hiring New Police Officer

****David Thomas, effective 2/12/2024 at a probationary rate of \$20.35 per hour***

A memo was received from Chief Michael Burgan, requesting the Board hire David Thomas, Somerset, PA to the position of full-time patrolman. There will be a probationary period, state certification requirements, and department conditions before being hired by the Township. The rate of pay is \$20.35 per hour to start, with his hire date to be February 12, 2024.

- Mr. Wingard moved to hire David Thomas as a full time Patrolman at the rate of \$20.35 per hour, upon completion of hiring requirements, seconded by Mr. Paul. All in favor.

Authorization To Advertise For Bids For Spring Cleanup

- Mr. Saylor moved to authorize advertising for bids for Spring Clean Up, seconded by Mr. Lehman. All in favor.

Appointment of Richland Township Elected Tax Collector to Unexpired Term

Mr. Heffelfinger stated that due to the resignation of Kathy Tercek, Tax Collector, the Board must appoint a new Tax Collector to fill the unexpired term.

Mr. Beppler stated that the Board received notification that Ms. Tercek was resigning as Elected Tax Collector, therefore the Board put an advertisement in the newspaper, requesting applications from individuals interested in the position. The Board reviewed three resumes and held interviews with the applicants. They were very happy with the applicants and chose one for the appointment. It was noted that the individual appointed will perform the duties of tax collector, however they must run in the next municipal election to complete the unexpired term.

- Mr. Lehman moved to appoint Michele Ziants to fill the unexpired term of the position of Richland Township Tax Collector until the next municipal election, seconded by Mr. Wingard. All in favor.

Public Comment

There were no comments.

There being no further business, the meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Kimberly D. Stayrook

Administrative Assistant