

MINUTES
RICHLAND TOWNSHIP BOARD OF SUPERVISORS
February 26, 2024

The Richland Township Board of Supervisors met in regular session on Monday, February 26, 2024 at the Richland Township Municipal Building, 322 Schoolhouse Road, Johnstown, PA 15904 at 6:00 p.m.

PRESENT

<i>Bob Heffelfinger, Chair</i>	<i>Bryan J. Beppler, Executive Director – via telephone</i>
<i>Gary A. Paul</i>	<i>Christopher Gvozdich, Esquire</i>
<i>Keith W. Saylor</i>	<i>Kimberly D. Stayrook, Administrative Assistant</i>
<i>Jeffrey D. Wingard</i>	
<i>Brian H. Lehman</i>	

PLEDGE OF ALLEGIANCE

Chair Heffelfinger called the meeting to order at 6:00 p.m. with the Pledge of Allegiance to the Flag.

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- Mr. Wingard moved to approve the minutes of the January 15, 2024 meeting as distributed, seconded by Mr. Paul. All in favor. Motion carried.

APPROVE AGENDA - ANY CHANGES TO WRITTEN AGENDA – There were no changes.

PUBLIC COMMENT PERIOD ON AGENDA ITEMS - *The Public has the right and the opportunity to comment on any agenda item. There were no comments.*

CORRESPONDENCE

Letter from Jeff Berkey, East Hills Recreation Commission – Request to Close portion of Schoolhouse Road during Richland Community Days

A letter was read from Jeff Berkey, representing East Hills Recreation Commission and Richland Community Days, requesting the Board authorize closure of a portion of Schoolhouse Road, from Theatre Drive to Highfield Avenue during Richland Community Days. Specifically, August 14th through August 18, 2024.

- Mr. Wingard moved to authorize closure of Schoolhouse Road as stated above, from August 14 through August 18, 2024, seconded by Mr. Paul. All in favor.

Letter (copy) from HS&WA to PA DEP – 2024 Equivalent Dwelling Unit Request/Dornick Point STP

A copy of a letter was received between HS&WA and PA DEP regarding the 2024 equivalent dwelling units. Specifically, the letter noted the submission by Highland of the 2024 equivalent dwelling unit request for Dornick Point Sewage Treatment Plant Drainage Area. The letter indicated 2023 distributed

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edu's as well as the requested for 2024. EDU's are required to be issued by DEP in order for a building permit to be issued.

Letter (copy) from HS&WA to PADEP – 2024 Equivalent Dwelling Unit Request/Ingleside STP

A copy of a letter was received between HS&WA to PA DEP regarding 2024 equivalent dwelling units. The letter noted the 2023 edu's allocated, as well as the 2024 request for new edu's.

Letter from HS&WA – Annual Audit Report Ending 9/30/2023

A copy of Highland Sewer and Water's annual report, ending 9/30/2023 was received. The report is required by the DCED.

OLD BUSINESS

None

NEW BUSINESS

Payment of the Bills

- Mr. Saylor moved to approve the general fund bills in the amount of \$38,789.25 and \$88,653.78 for payroll, seconded by Mr. Lehman. All in favor.

First Commonwealth Advisors – Investment Policy Statement for Richland Township Police and Supervisors Non-Uniformed Defined Benefit Pension Plans

- Mr. Lehman moved to approve the Investment Policy Statement with FCA for the Richland Police and Board of Supervisors Non-Uniformed Defined Benefit Pension Plans seconded by Mr. Saylor. All in favor.

Resolution – Part Time Police Officer, Jerome Kinley Wage Rate Increase from \$19.00 p/h to \$20.00 p/h, effective February 26, 2024

- Mr. Wingard moved to approve Resolution #2024-16, \$1.00 wage increase for Part Time Police Officer, Jerome Kinley, effective February 26, 2024, seconded by Mr. Paul. All in favor.

Resignation of Police Sergeant, Jason Shuman, effective March 2, 2024

Chair Heffelfinger read a letter received from Jason Shuman, Richland Police Sergeant, resigning his position from the Police Department effective March 2, 2024. Sgt. Shuman stated his appreciation for his years with the department.

- Mr. Paul moved to accept the resignation of Jason Shuman, seconded by Mr. Wingard. All in favor.

Appointment of Deputy Tax Collector – Amy J. Pollino

- Mr. Lehman moved to appoint Amy J. Pollino as Richland Deputy Tax Collector, seconded by Mr. Saylor. All in favor.

OTHER BUSINESS

Chair Heffelfinger noted a memorable event that occurred with the Richland Fire Department and a Richland Police Officer, Cameron Cooper. Unfortunately, there was a house fire in Adams Township and the homeowners were stranded on a porch roof. Due to the quick thinking and courageous wherewithal of Officer Cooper, he and several residents assisted the people off the roof of the burning structure, with no injuries.

Public Comment

Alice Bragdon asked a question regarding the Adams Richland Township boundary lines.

Joe Malazzo, 109 Bella Lane spoke to the board regarding the condition of some vacant properties in his development. He stated that it has been looking like a garbage dump and is beyond unsightly. He would ask that the Board enforce any ordinances to have the property clean up. He noted that there is burning of garbage and most of what is being dumped is being brought into the township and put on the property by the owner. He noted that perhaps DEP would assist with violations on the property.

Chair Heffelfinger stated that this issue will be deferred to Bryan Beppler for further discussion.

There being no further business, the meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Kimberly D. Stayrook

Administrative Assistant