

**MINUTES**  
**RICHLAND TOWNSHIP BOARD OF SUPERVISORS**  
**March 25, 2024**

*The Richland Township Board of Supervisors met in regular session on Monday, March 25, 2024 at the Richland Township Municipal Building, 322 Schoolhouse Road, Johnstown, PA 15904 at 6:00 p.m.*

**PRESENT**

*Bob Heffelfinger, Chair*

*Gary A. Paul*

*Geroge Gvozdich, Jr., Solicitor*

*Keith W. Saylor*

*Kimberly D. Stayrook, Administrative Assistant*

*Jeffrey D. Wingard - via teams*

*Brian H. Lehman*

**ABSENT**

*Bryan J. Beppler, Executive Director*

**PLEDGE OF ALLEGIANCE**

*Chair Heffelfinger called the meeting to order at 6:00 p.m. with the Pledge of Allegiance to the Flag.*

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*- Mr. Wingard moved to approve the minutes of the March 11, 2024 meeting as distributed, seconded by Mr. Paul. All in favor. Motion carried.*

**APPROVE AGENDA - ANY CHANGES TO WRITTEN AGENDA** – There were no changes.

**PUBLIC COMMENT PERIOD ON AGENDA ITEMS** - *The Public has the right and the opportunity to comment on any agenda item. There were no comments.*

**CORRESPONDENCE**

***Letter from Tribune Democrat Newspaper In Education Adopt A Classroom – Thank You***

*A letter was received from the Tribune Democrat Newspaper In Education Program regarding Adopt A Classroom. A thank you for sponsoring a classroom was received.*

***Letter (copy) from Gvozdich Law – Praecipe for Entry of Appearance/DLP Conemaugh Memorial Medical Center, LLC. And MPT of Johnstown-LIMA, LLC v Cambria County Board of Assessment Appeals***

*A letter (copy) from Gvozdich Law to the Cambria County Prothonotary's Office, notifying that George Gvozdich Jr. will be representing the township in the tax assessment appeal case for DLP Conemaugh Memorial Medical Center, LLC and MPT of Johnstown-LIMA, LLC. Case No. 2019-4762*

**OLD BUSINESS**

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### **Spring Clean Up – Bid Opening**

Chair Heffelfinger announced that an advertisement was placed in the Tribune Democrat, requesting bids for Spring Cleanup. Only one bid was received from Pro Disposal, Inc.

Clean Up is to be conducted Monday, May 20<sup>th</sup> (week thereof) and Monday June 3<sup>rd</sup> (week thereof)  
Pro Disposal, Inc. \$60.00 per ton \$150.00 p/h manpower and truck  
A 10% cashier's check was enclosed, representing 10% of the bid amount.

- Mr. Saylor moved to award the bid for Spring Cleanup 2024 to Pro Disposal for their bid as stated above, upon completion of final review by Mr. Beppler, seconded by Mr. Paul. All in favor.

### **NEW BUSINESS**

#### ***Payment of the Bills***

- Mr. Saylor moved to approve the general fund bills in the amount of \$129, 272.26, and payroll in the amount of \$89,656.83, seconded by Mr. Lehman. All in favor. Mr. Saylor reviewed notable expenses.

#### ***Cambria Somerset COG Spring Bidding***

- Mr. Wingard moved to authorize bidding through the Cambria Somerset COG for spring materials, seconded by Mr. Lehman. All in favor.

#### ***Skyview Estates Phase II – Revised Minor Subdivision/Adjoining Land Merger Lot 46 and Lots 12 & 13***

The Richland Township Planning Commission reviewed a revised minor subdivision, adjoining land merger for lot #46 (Zamias) and lot 12 & 13 (Skyview Estates/Denis Michaels) on the Skyview Estates Phase II plan of lots, located on Julz Drive. Lot #46 has a residence located on it, with lots 12 and 13 being vacant. The proposed plan calls for the merger of one existing lot with a portion of two adjacent lots, resulting in one 2.108 total acre lot. The purpose of this merger is to correct encroaching sheds and existing driveway. The lots are zoned R2 and are located on Julz Dr.

- Mr. Wingard moved to approve the Skyview Estates Phase II revised minor subdivision and adjoining land merger of lot 46 and lots 12 and 13, seconded by Mr. Paul. All in favor.

#### ***Crystal Crown Acres/Berkebile Excavating Minor Subdivision/Adjoining Land Merger (Bradley Road)***

Crystal Crown Acres/Berkebile Excavating – Minor Subdivision/Adjoining Land Merger (Bradley Road)

The Richland Township Planning Commission reviewed the Crystal Crown Acres/Berkebile Excavating Minor Subdivision and adjoining land merger. The proposed plan calls for the subdivision of a piece

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property owned by Crystal Crown Acres of approximately 2.488 acres, leaving a residual of 69.461 acres. The subdivided portion will be merged with an adjacent lot owned by Berkebile Excavating, resulting in one 8.854 total acre lot. The lots are zoned L1 and are accessed from Bradley Road.

Mr. Paul moved to approve the *Crystal Crown Acres/Berkebile Excavating Minor Subdivision/Adjoining Land Merger (Bradley Road)* as noted above, seconded by Mr. Lehman. All in favor.

***Kotzan CPA & Associates, Inc. 2023 Final Audit Report***

*A letter was received from Kotzan CPA & Associates stating that they have completed Richland Township's 2023 audit as of December 31, 2023. There were no audit findings, and the report has been filed with the DCED as required.*

***Public Comment***

*Marsha Strushensky, Mya Drive thanked Mr. Beppler for having the tree removed on the property that she had reported was a dangerous situation. However, there are additional safety concerns. There is a fence that is deteriorated and falling and in disrepair and she believes someone can get hurt by it.*

*There being no further business, the meeting adjourned at 6:26 p.m.*

*Respectfully submitted,*

*Kimberly D. Stayrook*

*Administrative Assistant*