

MINUTES
RICHLAND TOWNSHIP BOARD OF SUPERVISORS
May 19, 2025

The Richland Township Board of Supervisors met in regular session on Thursday, May 19, 2025 at the Richland Township Municipal Building, 322 Schoolhouse Road, Johnstown, PA 15904 at 6:00 p.m.

PRESENT

Bob Heffelfinger, Chair
Gary A. Paul
Keith W. Saylor
Brian H. Lehman
Jeffrey D. Wingard

Bryan J. Beppler, Executive Director
Kimberly D. Stayrook, Administrative Assistant
George Gvozdoch, Jr., Solicitor

PLEDGE OF ALLEGIANCE

Chair Heffelfinger called the meeting to order at 6:00 p.m. with the Pledge of Allegiance to the Flag.

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- Mr. Wingard moved to approve the minutes of May 5, 2025 as distributed, seconded by Mr. Paul. All in favor. Motion carried.

APPROVE AGENDA - ANY CHANGES TO WRITTEN AGENDA – None

PUBLIC COMMENT PERIOD ON AGENDA ITEMS - *The Public has the right and the opportunity to comment on any agenda item.*

CORRESPONDENCE

Letter from PA Liquor Control Board – CHR Corp, 1609 Scalp Avenue Liquor License Application

Notice was received from the PA Liquor Control Board stating that CHR Corp (Rutter's), 1609 Scalp Avenue has submitted a liquor license application to them. The application is under review.

Letter (copy) from PA Department of Environmental Protection to HS&WA – 2024 CAP and 2025 Tap Allocation Request for Ingleside Drainage

A copy of a letter from the PA Department of Environmental Protection to Highland Sewer & Water Authority was received. Specifically, the letter indicated that they have received their 20024 CAP report, in addition to approving the 2025 tap allocation for the Ingleside Drainage.

OLD BUSINESS

None

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NEW BUSINESS

Payment of the Bills

- Mr. Saylor moved to approve the general fund bills in the amount of \$134,733.12, and payroll in the amount of \$106,608.95, seconded by Mr. Lehman. All in favor.

Denk Minor Subdivision and Adjoining Land Merger – Kiawa Street

The Richland Township Planning Commission reviewed the proposed Denk Minor Subdivision and Adjoining Land Merger which involves the subdivision of 0.048 acres, leaving a 0.752 acre residual. The subdivided section will be merged with an adjacent lot, resulting in one 0.214 total acre lot. The lots are zoned R-2 and accessed by Kiawa Street. The Planning Commission recommends approval. The property owner has 60 days from the date of approval to file the plan at the Cambria County Courthouse and provide proof of filing.

- Mr. Paul moved to approve the Denk Minor Subdivision and Adjoining Land Merger located on Kiawa Street, seconded by Mr. Wingard. All in favor.

Nix Adjoining Land Merger (3 parcels – Hostetler Road (top Sharp “S” curve)

The Richland Township Planning Commission reviewed the proposed Nix Adjoining Land Merger located on Hostetler Road. The parcels are currently vacant land. The proposed plan involves the merger of three adjacent lots of the same ownership, resulting in one 0.99 total acre lot. The lots are zoned R-2 and accessed by Hostetler Road. The Planning Commission recommends approval of said plan. The property owner has 60 days from the date of approval to file the plan at the Cambria County Courthouse and provide proof of filing.

- Mr. Lehman moved to approve the Nix 3 lot Adjoining Land Merger located on Hostetler Road, seconded by Mr. Saylor. All in favor.

Memorandum from Chief Rick Pollino – Recommendation For Three Promotions From Patrolmen I’s to Sergeant III’s

** Officer Matthew Bridge, effective May 25, 2025*

** Officer Robert Zada, effective June 8, 2025*

** Officer Daniel Mock, June 22, 2025*

Chair Heffelfinger read the memorandum received from Police Chief Rick Pollino recommending that Matthew Bridge, Robert Zada and Daniel Mock be promoted to Sergeant III’s. Chief Pollino noted commendation for each Officer noted for the promotions. They are all outstanding individuals and have passed the testing provided by the Police Department for the Sergeants’ positions.

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- Mr. Lehman moved to promote Matthew Bridge, Robert Zada, and Daniel Mock to Sergeant III positions, with the appropriate pay step and effective dates as noted above, seconded by Mr. Wingard. All in favor.

Part Time Summer Employee – Evan Beglin, effective May 20, 2025, \$12.00 p/h

- Mr. Wingard moved to hire Evan Beglin as Part Time Summer Employee, effective May 20, 2025 at the rate of \$12.00 per hour, seconded by Mr. Paul. All in favor.

OTHER BUSINESS

Mr. Wingard gave a “shout out” to the Richland Police Department for the handling of the shooting at Ashley Furniture parking area.

Chief Pollino thanked the Board for promoting the Officers to Sergeants.

There being no further business, the meeting adjourned at 6:20 p.m.

Respectfully submitted,

Kimberly D. Staybrook

Administrative Assistant

Richland Township