

MINUTES
RICHLAND TOWNSHIP BOARD OF SUPERVISORS
June 30, 2025

The Richland Township Board of Supervisors met in regular session on Monday, June 30, 2025 at the Richland Township Municipal Building, 322 Schoolhouse Road, Johnstown, PA 15904 at 6:00 p.m.

PRESENT

Bob Heffelfinger, Chair

Keith W. Saylor

Jeffrey D. Wingard

Gary A. Paul

Brian H. Lehman

Kimberly D. Stayrook, Administrative Assistant

George Gvozdoch, Jr., Solicitor

ABSENT

Bryan J. Beppler, Executive Director

PLEDGE OF ALLEGIANCE

Chair Heffelfinger called the meeting to order at 6:00 p.m. with the Pledge of Allegiance to the Flag.

MINUTES – June 16, 2025

- Mr. Wingard moved to approve the minutes of June 16, 2025 as distributed, seconded by Mr. Paul. All in favor. Motion carried.

PUBLIC COMMENT PERIOD ON AGENDA ITEMS - *The Public has the right and the opportunity to comment on any agenda item. No comments*

CORRESPONDENCE

Letter from Breezeline – Notice Of Upcoming TV Channel Lineup Changes

A letter was received from Breezeline regarding notice of the upcoming TV Channel Lineup Changes. Changes go into effect June 25, 2025.

Letter from The EADS Group – Highland Sewer and Water Authority 2026 Water Report – Uniform Environmental Review – Land Use Review

A letter was received from The Eads Group regarding the Highland Sewer and Water Authority 2026 Water Project, Uniform Environmental Report for this project. Questions and comments are to be referred to by The EADS Group within 30 days.

Letter from Windber Area Authority – 2024 Financial Reports and Annual Report of Municipal Authorities of The Windber Area Authority

A letter was received from Windber Area Authority enclosing their 2024 financial report and annual report of municipal authorities.

**Letter From Commonwealth of PA, Department of The Auditor General – Compliance Audit For:
Richland Township Non-Uniformed Pension Plan; Non-Uniformed Money Purchase Pension Plan;
Richland Township Police Pension Plan For The Five Year Period, 2020-2024**

A letter was received from the PA Department of The Auditor General, regarding Richland Township's Pension Plans Compliance Audit for Richland Township Non-Uniformed Pension Plan; Non-Uniformed Money Purchase Pension Plan; Richland Township Police Pension Plan For Years 2020, 2021, 2022, 2023, and 2024. There were no audit findings for these audit years.

**Letter From Commonwealth of PA, Department of The Auditor General – Compliance Audit For
Volunteer Firemen's Relief Association of Richland Township (January 1, 2022 to December 31, 2023)**

A letter was received from the Commonwealth of PA Department of the Auditor General regarding the Compliance Audit for the Firemen's Relief Association of Richland Township for the two-year period January 1, 2022 – December 31, 2023. There was one audit finding, unauthorized expenditure. Mr. Heffelfinger stated that it was an expense for schooling that was not permitted to be paid from the fund for a career firefighter. The money has been refunded to this account.

**OLD BUSINESS
NONE**

NEW BUSINESS

Payment of the Bills

- *Mr. Saylor moved to pay the general fund bills in the amount of \$143,264.27 and payroll in the amount of \$97,309.38, seconded by Mr. Lehman. All in favor.*
- *Mr. Saylor moved to approve the out of meeting check #34680 to the Bon Air Boys in the amount of \$1,500.00 for services, seconded by Mr. Lehman. All in favor.*

Capital Equipment Fund

- *Mr. Saylor moved to pay the Capital Equipment invoice in the amount of \$30,124.69 which is for the quarterly payment for the two fire trucks lease seconded by Mr. Lehman. All in favor.*

Galleria Mall Fireworks Display Permit, July 4, 2025 - Approval

- *Mr. Wingard moved to approve the Galleria Mall Fireworks Display Permit to be held on July 4th, seconded by Mr. Paul. All in favor.*

Public Comment

There being no Public Comment, the meeting was adjourned at 6:15 p.m.

*Respectfully submitted,
Kimberly D. Staybrook
Administrative Assistant
Richland Township*