

MINUTES
SAFETY COMMITTEE MEETING
Richland Township and Richland Volunteer Fire Department
June 18, 2025

Richland Township representatives and the Volunteer Fire Department representatives met at the Richland Township Administrative Offices on June 18, 2025 at 11:00 a.m., for their monthly Safety Committee meeting.

PRESENT

*Bryan J. Beppler, Executive Director
Kimberly D. Stayrook, Administrative Assistant
William Lehmann, Richland Fire Department – via telephone
Scott Conahan, Police Department Representative
Kevin Gaudlip, Police Department Representative*

ABSENT

*Todd Shaffer, Road Department Representative
Wesley Meyers, Richland Fire Department
Brandon Rozich, Road Department Representative*

APPROVAL OF PRIOR MONTH'S MEETING MINUTES – May 21, 2025

- Mr. Lehmann moved to approve the minutes of May 21, 2025 as distributed, seconded by Detective Gaudlip. All in favor. Motion carried.

OLD BUSINESS

Site Safety Inspections – 2nd Quarter

Mr. Beppler stated the only site safety inspection outstanding was the Fire Department. The inspection report was turned in and there was one concern identified. Specifically, there is an issue with an outside deck at the rear of the station. It was sagging and very unsafe. It has since been demolished and will be replaced.

NEW INCIDENTS OR NEAR MISS REPORTS

Mr. Beppler stated that there was an incident on May 22, 2025 in the Sheetz Parking lot at approximately 12:50. A patrol officer had to take a suspect down, injuring his right knee. The suspect was non-compliant. There was no loss of time from work.

The root cause of the injury was due to a non-compliant individual. The Correct Action taken would be an attempt to call for back-up, try to de-escalate the aggressor prior to having to use force.

Mr. Beppler stated that the 2nd incident was when the Resource Officer fell in the hallway at the Richland School District. There appeared to be a wet substance on the floor. Perhaps a child in school dropped something that may have caused the fall. The Corrective Action would be to notify maintenance, be aware of your surroundings, and to be diligent on cleanup.

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Mr. Beppler stated that the 3rd incident was on June 3rd at 11:16 a.m. An Officer was searching the glove compartment of a suspect, and he jammed his knuckles. His hand was at an odd angle, as he was standing outside of the vehicle, reaching in. The Corrective Action would be to be more careful when doing a search. The root cause was that the officer was outside of the vehicle and an odd angle when he was checking a cabin filter.

NEW BUSINESS

Safety Concerns or Suggestions

There are no new safety concerns or suggestions.

Mr. Beppler reminded everyone that the annual Safety Committee certifications will be coming up soon.

The next meeting is July 9, 2025 at the municipal building at 11:00 a.m.

There being no further business, Mr. Lehmann moved to adjourn the meeting, seconded by Detective Gaudlip. All in favor. Motion carried. The meeting adjourned at 11:20 a.m.

*Respectfully submitted,
Kimberly D. Staybrook
Administrative Assistant
Richland Township*