

**MINUTES**  
**RICHLAND TOWNSHIP BOARD OF SUPERVISORS**  
**August 25, 2025**

*The Richland Township Board of Supervisors met in regular session on Monday, August 25, 2025 at the Richland Township Municipal Building, 322 Schoolhouse Road, Johnstown, PA 15904 at 6:00 p.m.*

***PRESENT***

*Bob Heffelfinger, Chair - Via Teams*  
*Keith W. Saylor*  
*Gary A. Paul*  
*Brian H. Lehman*  
*Jeffrey D. Wingard*

*Bryan J. Beppler, Executive Director*  
*Kimberly D. Stayrook, Administrative Assistant*  
*George Gvozdich, Jr., Solicitor*

***PLEDGE OF ALLEGIANCE***

*Chair Heffelfinger called the meeting to order at 6:00 p.m. with the Pledge of Allegiance to the Flag.*

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*- Mr. Wingard moved to approve the minutes of August 11, 2025 as distributed, seconded by Mr. Paul. All in favor. Motion carried.*

**PUBLIC COMMENT PERIOD ON AGENDA ITEMS** - *The Public has the right and the opportunity to comment on any agenda item. No comments*

**CORRESPONDENCE**

***Letter from The Tribune Democrat NIE – Thank You For Support Of Newspaper In Education***

*A note was received from the Tribune Democrat Newspapers In Education program, thanking the Board for their support of this program.*

***Letter from Rose M. Lucey-Noll, Cambria County Transit Authority – Request For 2026 Funding Support***

*A letter was received from Rose M. Lucey-Noll, Cambria County Transit Authority asking that the Board approve the Townships continued financial support in the amount of \$32,990.77 for the year 2026. Also, she is requesting that a letter be forwarded indicating approval.*

*- Mr. Lehman moved to approve budgeting \$32,990.77 for the Transit Authority donation for 2026, seconded by Mr. Wingard. All in favor.*

***Letter from Cambria County Board of Assessment & Appeals – Commercial Real Estate Appeals Scheduled For September 12, 2025:***

- *LGR Realty Enterprises, LLC; Hadeed Real Estate, LLC. 2 parcels;*  
*Concurrent Technologies & John Klein 4 parcels*

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*Notice was received from the Cambria County Board of Assessment & Appeals, indicating they have scheduled a hearing for commercial real estate appeals for September 12<sup>th</sup> for LGR Realty Enterprises, LLC; Hadeed Real Estate, LLC. 2 parcels; Concurrent Technologies & John Klein 4 parcels*

***Letter from Cambria County Board of Assessment & Appeals – Real Estate Assessment Appeals scheduled For September 17, 2025: William & Shari Polacek***

*A letter was received from Cambria County Board of Assessment & Appeals stating they have scheduled a residential appeal for William and Shari Polacek on September 17, 2025.*

***Letter (copy) from Cambria County Conservation District to Southwestern Cambria County Water Authority – Notice Of Incomplete NPDES Permit Application For Waterline Replacement Project***

*A copy of a letter from the Cambria County Conservation District to the Southwestern Cambria County Water Authority was received. Specifically, the notice was regarding an incomplete NPDES Permit application for a waterline replacement project.*

**OLD BUSINESS**

**None**

**NEW BUSINESS**

***Payment of the Bills***

*- Mr. Saylor moved to approve the general fund bills totaling \$37,097.64 and payroll in the amount of \$88,847.69, seconded by Mr. Lehman. All in favor.*

***Capital Equipment Fund***

*- Mr. Saylor moved to approve the Capital Equipment Fund bill payable to Metropolitan Life for a portion of the 2024 tax appeal refund in the amount of \$386.69, seconded by Mr. Lehman. All in favor.*

***First Energy Street Lighting Agreement***

*Mr. Beppler stated that he has been looking into adding a streetlight to a pole on PenMar Lane for 1<sup>st</sup> Summit Bank. As part of that process, Penelec stated they needed a street lighting agreement as all new streetlights will be LED. In addition, Ms. Stayrook stated that this agreement will cover future upgrades on township street lighting when Penelec updates existing street lighting to LEDs. This is being mandated by state regulations.*

*- Mr. Lehman moved to approve the First Energy Street Lighting Agreement, seconded by Mr. Saylor. All in favor.*

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*PA Department of Veterans Affairs – Disabled Veterans Real Property Tax Exemption Request For William T. Fritz, 113 Devon Drive*

*A letter was received from the PA Department of Veterans Affairs, stating that they have received an application for Real Estate Tax Exemption for property owned by William T. Fritz, 113 Devon Drive.*

*He has provided information indicating he is totally and permanently disabled; therefore, they have approved his Real Estate Exemption status. However, the letter states it is the township's responsibility to determine the tax period the exemption approval would apply to.*

*- Mr. Wingard moved to approve Mr. Fritz's real estate exemption status for his property at 113 Devon Drive, for the next taxing period, effective January 1, 2026, seconded by Mr. Paul. All in favor.*

*Public Comment*

*Mr. and Mrs. Daniel Penrod were present to speak to the Board regarding their property on Mt. Airy Drive. They purchased a vacant piece of property and intend to construct a new home. However, the proposed plan of lots has assigned a shared driveway. Penrod's would like to have permission to move their driveway for various reasons, including not limited to visibility, speeding vehicles, site distance for vehicles, etc. A lengthy discussion was held with the Board regarding this request. The board stated that Mr. Beppler would is to investigate this request and call Penrod's regarding his findings.*

*There being no further business, the meeting adjourned at 6:35 p.m.*

*Respectfully submitted,*

*Kimberly D. Staybrook*

*Administrative Assistant*