

MINUTES
SAFETY COMMITTEE MEETING
Richland Township and Richland Volunteer Fire Department
September 10, 2025

Richland Township representatives and the Volunteer Fire Department representatives met at the Richland Township Administrative Offices on September 10, 2025 at 11:00 a.m., for their monthly Safety Committee meeting.

PRESENT

*Bryan J. Beppler, Executive Director
Scott Conahan, Police Department Representative
Kevin Gaudlip, Police Department Representative
Wesley Meyers, Richland Fire Department
William Lehmann, Richland Fire Department
Brandon Rozich, Road Department Representative
Barb Smith, Teeter Group (Guest)*

ABSENT

*Kimberly D. Stayrook, Administrative Assistant
Todd Shaffer, Road Department Representative*

APPROVAL OF PRIOR MONTH'S MEETING MINUTES – August 13, 2025

- Mr. Lehmann moved to approve the minutes of August 13, 2025 as distributed, seconded by Mr. Gaudlip. All in favor. Motion carried.

OLD BUSINESS

Annual Safety Training for Committee Members

Mrs. Smith, Teeter Group, conducted the annual Safety Committee training for this policy year. The training consisted of the following topics, including but not limited to: purpose of a Safety Committee, Safety Committee: operation, structure, membership, functions and responsibilities, training requirements, audits, hazards, misses, accidents, safety inspections, incident investigations, root causes of injuries, corrective actions, accident prevention, and substance abuse and opioid painkiller use.

Mrs. Smith explained that all committee members are required to be trained annually.

Third Quarter 2025 Safety Inspections

Administration conducted their on-site safety inspection on August 15, 2025 with Ms. Stayrook and Mr. Beppler performing the inspection. There were no safety concerns or issues.

The Public Works Department conducted their on-site safety inspection on September 9, 2025 with Mr. Rozich performing the inspection. There was one safety issue noted: lower shed door is rotted, and the door threshold is broken which presents a tripping hazard. Mr. Beppler advised Mr. Rozich to obtain a quote for a replacement door that can be installed by the Public Works Department.

The Police Department conducted their on-site safety inspection on September 9, 2025 with Mr. Conahan and Mr. Gaudlip performing the inspection. There were no safety concerns or issues.

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NEW INCIDENTS OR NEAR MISS REPORTS

There was nothing to report.

NEW BUSINESS

There was no new business.

SAFETY CONCERNS OR SUGGESTIONS

There are no new safety concerns or suggestions.

The next meeting is October 8, 2025 at the municipal building at 11:00 a.m.

There being no further business, Mr. Lehmann moved to adjourn the meeting, seconded by Mr. Rozich. All in favor. Motion carried. The meeting adjourned at 12:08 p.m.

Respectfully submitted,

Bryan J. Beppler

Executive Director