

MINUTES
SAFETY COMMITTEE MEETING
Richland Township and Richland Volunteer Fire Department
August 12, 2026

Richland Township representatives and the Volunteer Fire Department representatives met at the Richland Township Administrative Offices on August 12, 2026, at 11:00 a.m., for their monthly Safety Committee meeting.

PRESENT

Bryan J. Beppler, Executive Director
Tiffany Shomo, Secretary
Scott Conahan, Police Department Representative
Andrew Pasko, Road Department Representative
William Lehmann, Richland Fire Department
Wesley Meyers, Richland Fire Department

ABSENT

Todd Shaffer, Road Department Representative
Kevin Gaudlip, Police Department Representative

APPROVAL OF PRIOR MONTH'S MEETING MINUTES – July 8, 2026

Mr. Lehmann moved to approve the minutes of July 8, 2026 as distributed, seconded by Mr. Pasko. All in favor. Motion carried.

OLD BUSINESS

3rd Quarter 2026 Site Safety Inspections Due

The Administration Site Safety inspection was completed on August 10, 2026, at 11:05 a.m. by Mr. Beppler and Ms. Shomo. No safety issues or concerns were identified.

The Fire Department (Scalp Ave location) Site Safety inspection was completed on August 11, 2026 by Mr. Lehmann. No safety issues or concerns were identified.

The Police Department Site Safety inspection was completed on August 12, 2026 by Mr. Conahan. No safety issues or concerns were identified.

The Public Works Department Site Safety inspection is outstanding.

NEW INCIDENTS OR NEAR MISS REPORTS

August 4, 2026 @ 11:40 am – A Public Works employee was attempting to lift a piece of asphalt into a backhoe bucket and got his left hand pinned to bucket when unable to lift material. The employee sustained injuries to left wrist, hand, and fingers. The employee was wearing gloves. The employee has been released from Corporate Care to resume full duties.

Root cause(s):

1. Asphalt broke while transporting

Corrective action(s):

1. Going forward, when handling large pieces, use a bucket or shovel to wedge and move the material rather than lifting it directly with fingers or hands.

NEW BUSINESS

The Annual Safety Training with Barb Smith of the Teeter Group is Wednesday, September 9, 2026, at 11:00 am. All members should plan to attend.

SAFETY CONCERNS OR SUGGESTIONS

With students returning to school, employees should remain alert and exercise caution around school buses, bus stops, and areas where students may be present.

Richland Community Days will take place this coming weekend. Mr. Lehmann reminded everyone to exercise caution and remain alert for increased pedestrian traffic in the area. An emergency management plan is in place for the event.

The next safety meeting will be Wednesday, September 9, 2026 at 11 a.m.

There being no further business, Mr. Lehmann moved to adjourn the meeting at 11:19 p.m. Seconded by Mr. Conahan. All in favor.

Respectfully submitted,

T. Shomo

Tiffany Shomo

Secretary